

# KENT LEAGUE I.B.A

## CONSTITUTION AND REGULATIONS

REVISED FOLLOWING EGM SEPTEMBER 2016

### CONSTITUTION

#### **I. TITLE**

The League shall be known as the KENT INDOOR BOWLS LEAGUE.

#### **2. OBJECTS**

The objects of the League shall be to:-

1. operate a programme of league games between member clubs and provide trophies and prizes as deemed appropriate by the committee.
2. ensure that neither the Constitution or League Rules or any amendments thereto, influence the way in which each individual member club operates.

#### **3. MEMBERSHIP**

Membership of the League shall be open to all Clubs having a minimum of four rinks, affiliated to either the Kent County Indoor Bowling Association or Kent County Ladies' Indoor Bowling Association and having home and away fixtures with all member clubs.

#### **4. SUBSCRIPTIONS**

Each Member Club shall pay an Annual subscription for each team entered. The Subscription shall be agreed at the Annual General Meeting and is to be paid by 30<sup>th</sup> September each year. Cheques should be made payable to the Kent Indoor Bowls League.

#### **5. ADMINISTRATION**

The affairs of the League shall be conducted by an Executive Committee. It shall be a combined committee to represent both the Ladies and Men's League, consisting of the following:

(a) Officers:

- (i) President
- (ii) Honorary Secretary
- (iii) Honorary Treasurer
- (iv) Honorary Chairman
- (v) Honorary Competition Results Officer(s)

(b) Delegates:

Five delegates nominated by affiliated clubs and who are to be elected at an AGM.

The day to day business of the League shall be run by a Management Committee consisting of all Officers.

(c) AGM:

An Annual General Meeting shall be held in the last week of April each year at which Officers and Executive Committee members for the next Indoor Season shall be elected. and at which Clubs will advise the names of their representatives for the ensuing year. Any changes to the League Constitution or Regulations for the forthcoming season shall be agreed at the AGM.

# **KENT LEAGUE I.B.A**

## **CONSTITUTION AND REGULATIONS**

**REVISED FOLLOWING EGM SEPTEMBER 2016**

(d) Other committee meetings shall be held during the season as and when required. Not less than twenty one days notice shall be given for all Meetings.

(e) All reasonable legitimate expenses incurred by the Officers of the Association shall be reimbursed with the agreement of the Executive Committee.

### **6. THE HONORARY SECRETARY**

The Honorary Secretary shall act under the direction of the Executive Committee and keep a record of the business transacted at all meetings and carry out all secretarial duties in accordance with decisions and directions of the League, and shall submit to the Annual General Meeting a report of the proceedings of the League since the previous Annual General Meeting. The Honorary Secretary shall deal with applications for Membership, maintain a register of member Clubs and their representatives, publish the League Constitution and Regulations and make all arrangements for the Annual General Meeting of the League.

### **7. THE HONORARY TREASURER**

The Honorary Treasurer shall act under the direction of the Executive Committee and receive all monies belonging to the League and be responsible for placing them in the Kent Indoor Bowls League Banking Account and shall pay all liabilities of the League. The Honorary Treasurer shall maintain a receipt and payment account and prepare the Annual Statement of Accounts and Balance Sheet for the year ended 31<sup>st</sup> March for submission, having been independently examined, to the Annual General Meeting the following April.

Signatures of both Honorary Treasurer and Honorary Secretary are required on all cheques drawn on the Leagues account.

### **8. THE HONORARY COMPETITION RESULTS OFFICER (S)**

The Honorary Competition Results Officer(s) shall act under the direction of the Executive Committee and will maintain and publish league match results and League position tables on a weekly basis and supply such details to the media and shall submit a report each year to the Annual General Meeting.

### **9. MEETINGS**

The Executive Committee shall meet at least once a year or as often as the business of the League requires.

A quorum shall consist of a minimum of 3 Officers and 3 other members of the Executive Committee.

In the absence of the Chairman, the Chair shall be taken by another Officer.

All Officers and each Club Delegate shall have one vote. The Chairman shall have a casting vote in the event of a tie.

The Officers shall have the authority to draw upon any person(s) having special skills, knowledge, experience or expertise. Such member(s) shall not have voting rights.

All such meetings shall be recorded and the minutes made available to member clubs.

# **KENT LEAGUE I.B.A**

## **CONSTITUTION AND REGULATIONS**

**REVISED FOLLOWING EGM SEPTEMBER 2016**

### **10. ANNUAL GENERAL MEETING**

The Annual General Meeting shall be held in the last week of April each year.

Nominations for Officers, duly proposed and seconded in writing, must be sent to the Honorary Secretary at least 28 days prior to the A.G.M.

Notices of Motion, duly proposed and seconded in writing by another affiliated club, must be sent to the Honorary Secretary at least 28 days prior to the A.G.M. It should be noted that Notices of Motion which are considered by the Officers, to be contrary to the OBJECTS of the League and seek to control the way in which affiliated clubs operate, will be rejected.

The Executive Committee shall have the authority to submit recommendations to the A.G.M.

The Notice convening the meeting, together with the agenda and Annual Statement of Accounts, shall be sent to each affiliated Clubs at least 28 days prior to the date of the A.G.M.

The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any entitled to receive such notice shall not invalidate the proceedings at that meeting.

Members of an affiliated Club may attend and participate in the business, but only the Club's delegate may vote.

Each team shall be entitled to one vote and voting shall be by a show of hands unless otherwise requested by a majority of those present who are eligible to vote. In the event of a tie, the Chairman will have a casting vote. The election of Officers shall be by a paper ballot if there is more than one nomination.

In any vote involving regulation 1 of the League Regulations the men and ladies team representatives will only vote on any motion setting the rink format for their own sections.

A quorum for the Annual General Meeting shall be a minimum of 4 Officers and delegates from 7 affiliated Ladies' Clubs and 8 affiliated Men's Clubs.

The Chairman shall advise the members at the start of the meeting of how many club representatives are present and entitled to vote.

### **11. EXTRAORDINARY GENERAL MEETINGS:**

An Extraordinary General Meeting shall be convened at the request of a majority of the Executive Committee or on detailed written request from any affiliated Club with support from a minimum of one third of member Clubs.

The Honorary Secretary shall give 14 days notice of an Extraordinary General Meeting, specifying the purpose of the meeting at which no other business may be transacted.

A quorum for any such Extraordinary General Meeting shall be a minimum of 4 Officers and delegates from 7 affiliated Ladies' Clubs and 8 affiliated Men's Clubs.

The Chairman shall advise the members at the start of the meeting of how many club representatives are present and entitled to vote.

### **12. ALTERATION TO CONSTITUTION AND REGULATIONS**

Alteration or additions to this constitution and or league regulations shall be made only at an Annual General Meeting or at an Extraordinary General Meeting duly convened for that purpose. Any proposed amendment to the Constitution shall be deemed not carried if supported by less than two thirds of the Club delegates present. Any proposed amendment to the League Regulations shall require a simple majority in favor from the club delegates present.

**KENT LEAGUE I.B.A**  
**CONSTITUTION AND**  
**REGULATIONS**  
**REVISED FOLLOWING EGM SEPTEMBER 2016**

**13. PUBLICATION OF RULES AND REGULATIONS**

The Secretary shall supply a copy of the League's Constitution and Regulations and any subsequent amendments to all Clubs prior to the start of the season on 30<sup>th</sup> September.

**14. DISSOLUTION**

In the event of the League being wound up or dissolved, the funds and assets of the League remaining after all of and liabilities have been satisfied, including costs for dissolution, shall be distributed evenly to member clubs.

**KENT LEAGUE I.B.A**  
**CONSTITUTION AND**  
**REGULATIONS**  
REVISED FOLLOWING EGM SEPTEMBER 2016

**LEAGUE REGULATIONS**

The following regulations will apply to all League Matches, both Ladies and Men unless mentioned below.

1a. All Registered Clubs shall be eligible to take part in a League Competition consisting of Matches of 4, 6, 7, or 8 Rinks as agreed between the Clubs taking part. Any four rink club granted membership will play 4 rinks at Home and will play the Away match in accordance with Rule 1b.

1b. All other men's and ladies fixtures will be played on a 6-rink format, unless BOTH clubs agree to play on a 7 or 8 rink format. In the event of any disagreement the 6 rink format will prevail.

1c. All league matches shall be played in accordance with the Laws of the Sport Of Indoor Bowls.

1d. All Clubs shall play against each other on the basis of one Home and one Away Match each Season and shall receive points as follows: -

**LADIES' MATCHES**

**1 Point for each Winning Rink,  
2 Points for an overall Win in an 8 Rinks Match,  
3 Points for an overall Win in a 7 Rink Match, and  
4 Points for an overall Win in a 6 Rink Match.**

**MEN'S MATCHES**

**1 Point for each Winning Rink,  
2 Points for an overall Win in an 8 Rinks Match,  
3 Points for an overall Win in a 7 Rink Match, and  
4 Points for an overall Win in a 6 Rink Match.**

1e. In the event of a tie on either a Rink or in an overall Match score the points will be divided equally.

1f. There will be 10 Points available in each Match.

# KENT LEAGUE I.B.A

## CONSTITUTION AND REGULATIONS

REVISED FOLLOWING EGM SEPTEMBER 2016

1g. Players may only represent one Club in any one Season unless an application to move clubs is granted by The Honorary Secretary.

2. Each Registered Club shall send a copy of its Fixture Card and a list of matches to the Honorary Secretary and Honorary Competition Results Officer(s), prior to the start of the season.

3. Should any match be postponed or abandoned for whatever reason, the Club at which the match should have been played shall endeavor to offer alternative dates for the completion of a fixture within the season. The Opponents Club shall agree a suitable date as soon as possible. If Clubs cannot agree a date or in circumstances beyond either of the Clubs control i.e., weather and or loss of use of the Centre, the points be shared at the discretion of The Honorary Secretary and the two Honorary Competition Results Officer(s), three Officers being involved as a minimum.

4. The Defaulting Club shall be responsible for advising the Honorary Secretary and Honorary Results Officer(s) of any re-arrangement of a fixture.

5. Any Clubs which fail to fulfill a fixture shall immediately advise the Honorary League Secretary and the two Honorary Results Officer(s) of the reasons why the fixture cannot be fulfilled. If in the opinion of the Officers (3 minimum) the reasons are considered unacceptable and there has been no real attempt by both clubs to find an alternative date to replay the match, then NIL points will be awarded to each club. The clubs involved will need to provide written evidence in order to demonstrate that they have been trying to re-arrange the fixture.

If the reasons for cancellation are upheld, then the Defaulting Club will be awarded NIL points and their opponents will be awarded their average points based on their previous seasons Home or Away results as applicable. (will commence 2016-17 season). Only the results of matches actually played will count towards the average points calculation. The Executive Committee decision will be final.

6. Any Club failing to field the agreed number of Rinks shall forfeit the rink points to the other Club and suffer a penalty of 10 shots per rink from the overall score in respect of the rinks not played. All rinks shall consist of four players per side and only one rink may be played with less than four players per side. In the case of a rink being short the defaulting team shall be allowed to play with a minimum of 3 players and suffer a deduction of 25% of the shots scored by that rink.

7. Any Club which fails to participate in more than Two (2) Fixtures in any one Season will have all its Match results cancelled from the League Table for that Season and the continued membership of that Club in the League will be determined at the AGM.

# KENT LEAGUE I.B.A

## CONSTITUTION AND REGULATIONS

REVISED FOLLOWING EGM SEPTEMBER 2016

8. The Club with the highest aggregate points (Match and Rink Points combined) at the close of the Competition will be deemed to be the League Champions and will receive a Winner's Trophy to be held for one year, a plaque to mark their championship win to be held indefinitely and a cheque. The Clubs with the second & third highest aggregate points will receive a plaque to be held indefinitely and a cheque.

The amounts will be ratified at the Annual General Meeting. In the case of a tie on points, the winning position will be determined by the highest aggregate shot difference.

9. Both the Home and Away Club shall convey the result within 24 hours of each Match being played to the Honorary Competition Results Officer and Honorary Secretary on the approved form. Results can be e- mailed to the address shown on the approved form. The League now has access to a Website, which will be updated weekly for the benefit of those with Computer access. A copy of the League Tables will be e-mailed to those member clubs who have provided an e-mail address. All clubs will be required to retain copies of their league results for a period of 12 months.

10. All match fixture arrangements for refreshments and meals shall be the sole responsibility of the affiliated member clubs and matches shall take place in accordance with the agreement between the clubs involved. However, it is expected that all Member Clubs will as a minimum be able to offer visiting teams a buffet meal.

10a There will be no Trial ends, the first two ends to count one Shot only per end.

10b. The result of each Match to be determined on the number of ends completed if any Rink fails to complete 21 ends in the time allowed by the Home Club Rules.

### Note

Bowls has traditionally been one of those sports where the practice of an acceptable level of etiquette features strongly in any game situation. The League Committee also hopes that member Clubs will also have regard to the statement in the preface to the latest edition of the Laws of the Game," *that the Laws have been framed in the belief that true sportsmanship will prevail:* “.

As approved at the Annual General Meeting 28<sup>th</sup> September 2004 and including additions made at AGM 28<sup>th</sup> April 2006, AGM 8th May 2007, Special General meeting on 19<sup>th</sup> June 2007 and AGM 25<sup>th</sup> April 2008, 1<sup>st</sup> June 2009, 27<sup>th</sup> April 2011, EGM September 2016